EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES
March 18, 2025, Noon
EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

<u>Board Members Present:</u> Jason McFarland, Paul Kuhns, Dave Campbell, John Maguire, Brant Yochum, Jake Buhnerkempe
Absent: Larry Thies, David Budde, Dave Mahon
<u>Others Present:</u> Tina Daniels, Jason Repking, Billie Bales, Travis Buhnerkempe, Jill Zerrusen, Greg Sapp (WXEF)

<u>Minutes</u>
J McFarland motioned/P Kuhns seconded minutes of the February 18, 2025 meeting were approved as written. *Motion carried.*

<u>West & Company- Accept FY24 Financial Statements</u>
P Kuhns motioned/J Maguire seconded to accept the FY24 Annual Audit Report (Voice vote: Approving votes: J McFarland, P Kuhns, D Campbell, J Maguire, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: L Thies, D Budde, D Mahon) *Motion carried.*

<u>Financial Report & Expenditure Report</u>
A financial report was given by J Buhnerkempe showing a February 28, 2025 balance of $2,059,551.16 along with an Expenditure Statement for bills to be approved for $26,204.58. Included in the bills were Civil Design $1,200 & GTSi $4,500 for tower site maintenance and Motorola Solutions $10,278 for Flex CAD software. J McFarland motioned/B Yochum seconded to accept the financial and approve expenditure reports. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, J Maguire, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: L Thies, D Budde, D Mahon) *Motion carried.*

<u>Committee Reports</u>
- None reported

<u>Addressing/GIS Report- Jill Zerrusen</u>
Addressing (see attached report).
- 4 new addresses; address letters; Effingham city & Beecher City addresses; MSAG edits, USPS database review; Building permits review; general address questions/discussions/verifications/phone calls/letters.

Mapping (see report)
- FLEX data to Crossroads, corrections; Building permit edits; Althoff Drive/Ave corrections; New roads for Hidden Hills Subdivision; general mapping questions/updates/discussions

<u>System Administrator's Report – Tina Daniels</u>
- See attached monthly 911phone data & CAD data for both PSAP's.
- Console Furniture RFP- Zybix Systems, Inc were the only company to submit a bid of $119,642.43 minus $1,173.20 in taxes, since we are tax exempt, totaling $118,469.23. J McFarland motioned/J Buhnerkempe seconded to accept the bid from Zybix not to exceed $120,000. (Roll call vote: Approving votes: J McFarland, D Campbell, J Maguire, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: L Thies, D Budde, D Mahon; Abstain: P Kuhns) *Motion carried.*
- As of yesterday, Global has the cradle points up and working. This gives us a backup link for IFERN and the Fire Simulcast System.

- Daniels reported the microwave links, for the simulcast system at Shumway and Beecher City, had to be realigned yesterday, due to being moved, after the high winds last Friday evening.

IT Report- Jason Repking
- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support- Server upgrade meeting; Camera software County PSAP; TR software upgrade both PSAP's; Added new users; Map issues w/pdf; AV update issues; resolved issues w/FLEX upgrade; City MDC installs

Old Business
- StarCom Fees – B Yochum motioned and J McFarland seconded to add (2) Teutopolis radios and (1) City of Effingham EMA to Effingham County 's StarCom account at $26 per radio/month. (6) of the City of Effingham Fire will be moved from $10.00 per radio to $26.00 per radio per month. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, J Maguire, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: L Thies, D Budde, D Mahon) *Motion carried.*

New Business
- Nothing reported.

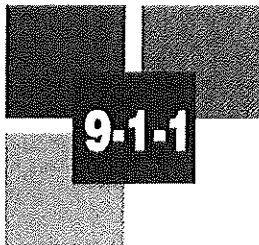## General Information/Public Comments
- Nothing reported

Adjournment
On a motion by J Buhnerkempe and seconded by J McFarland the meeting was adjourned to April 15, 2025 at Noon proceeded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. in the 3rd Floor County Board Room at the Effingham County Building. *Motion carried.*

Minutes Submitted by Joyce Worman
911 Administrative Aide

911 Monthly Addressing/Mapping report

Reporting Period: February 2025

Addressing:

- -4 new addresses

- -Eff Cty and Beecher Cty addressses

- -MSAG edits, USPS database review

- -Bldg Permits review

- -general address questions/discussions/verifications/phone calls/letters

Mapping:

- -FLEX data to Crossroads, corrections

- -Bldg Permits edits

- -Althoff Dr/Ave corrections

- -New roads for Hidden Hills Sub

- -general mapping questions/updates/discussions

Jill Zerrusen
Effingham County 911
Addressing Specialist

Effingham County 911 ETSB Totals - 2025

911 Call Totals

	Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Inbound 911	VOIP	81	62											143
	Wireless	838	740											1578
	Wireline	42	30											72
	TEXTING	1	2											3
	NRF	10	2											12
Total Inbound 911		972	836											1808
prior year totals - 911		1015	968	1027	1013	1157	1182	1081	1018	1042	1108	960	1012	12583

Admin calls

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin Inbound	2847	2689											5536
prior year	3043	2862	3197	3037	3536	3358	3084	3256	3040	3176	2905	2820	37314
Total Admin Outbound	1554	1256											2810
prior year	1598	1454	1639	1561	1956	1705	1646	1733	1552	1695	1467	1475	19481

Effingham Police Department Totals - 2025

911 Call Totals

	Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Inbound 911	VOIP	67	48											115
	Wireless	440	348											788
	Wireline	25	24											49
	TEXTING		2											2
	NRF	3	2											5
Total Inbound 911		535	424											959
Prior year totals-911		543	506	571	574	632	647	594	577	572	589	496	510	6811

Admin Call

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin inbound	1661	1489											3150
prior year	1813	1673	2000	1940	2199	1845	1858	1987	1888	1951	1724	1631	22509
Total Admin Outbound	795	549											1344
prior year	803	742	898	846	1056	821	845	869	791	886	831	749	10137

Effingham Sheriff Office Totals - 2025

911 Call Totals

	Class of Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Inbound 911	VOIP	14	14											28
	Wireless	398	392											790
	Wireline	17	6											23
	Texting	1	0											1
	NRF	7	0											7
Total Inbound 911		437	412											849
Prior Year totals- 911		472	462	456	439	525	535	487	441	470	519	464	502	5772

Admin Call

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total Admin Inbound	1186	1200											2386
Prior Year	1230	1153	1197	1097	1337	1313	1226	1269	1152	1221	1181	1189	14565
Total Admin Outbound	759	707											1466
Prior Year	795	712	741	714	900	874	801	864	761	809	636	726	9333

Effingham County 9-1-1
Police Fire EMS
Public Safety Answering Points

Effingham County SO. 101 N. 4th St.   **Effingham City PD. 206 E. Section**

How Recieved	Law	Fire	EMS	Total
911 wireline	349	65	225	547
Camera	2	0	0	2
E-mail	4	0	0	4
FAX Machine	4	0	0	4
Officer Report	1414	0	2	1416
In person	65	0	0	65
Radio	15	1	1	16
Telephone	801	45	69	892
VOIP	3	0	2	3
Wireless 911 ca	63	9	29	91
TOTAL	**2720**	**120**	**328**	**3040**

Call types such as lf or lfe will cause the total line not to be the sum of the 3 call type columns

Effingham County Information Technology

Jason Repking, IT Specialist
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Effingham IL 62401

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911 MONTHLY REPORT

Reporting Period: February 2025

Preventative Daily Maintenance and Monitoring:

- Spillman Server
    - Backup Logs
    - System Resources
    - Security Log
    - System Log
    - Software Log
    - Drive Space

- Spillman Software
    - Cleaned up old processes
    - Removed temporary files
    - Check system resources (Memory, CPU Processors)

- Review Spillman correspondence

911 Network Support

- Server upgrade meeting
- Camera software County PSAP
- TR software upgrade both PSAPs
- Added new users
- Map issues w/pdf
- AV update issues
- Resolved issues w/Flex upgrade
- City MDC installs

Respectfully Presented March 18, 2025
Jason Repking, IT Specialist